



John G. Morgan
Comptroller

STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE ASSESSED PROPERTIES
James K. Polk State Office Building
505 Deaderick Street, Suite 1700
Nashville, Tennessee 37243-0281
osap.osap@state.tn.us
Phone (615) 401-7900
FAX (615) 532-8666

Tom Fleming, CAE
Assistant to the Comptroller
for Assessments

Barry M. Murphy, CAE
Director

February 6, 2004

Enclosed is the **2004 AD VALOREM TAX REPORT** to be completed by your company. Tennessee Code Annotated, Section 67-5-1301 provides, in pertinent part, that the Comptroller of the Treasury shall, for ad valorem taxation purposes, annually assess the properties of railroad, private car, airline, water transportation, utility, motor carrier, and telephone companies.

1. Your report and any additional correspondence should be mailed to the above address. If you need additional reports you may obtain them by going to our web site at www.comptroller.state.tn.us/sap/advalorem.htm.
2. Your report must be received by the Comptroller of the Treasury no later than **April 1, 2004**. There is a penalty of one hundred (\$100) dollars for each and every day such owner is delinquent in filing said statement or schedule with the Comptroller. See TENNESSEE CODE ANNOTATED, SECTION 67-5-1317.
3. Any additional information you wish to submit to assist the Office of State Assessed Properties in its assessment of your company should be placed on 8 ½ x 11 paper.
4. **A COPY OF THE COMPLETED REPORT SHOULD BE RETAINED FOR YOUR FUTURE REFERENCE. A TWENTY-FIVE DOLLAR (\$25.00) FEE IS CHARGED FOR COPIES OF REPORTS REQUESTED FROM THIS OFFICE.**

Should you have inquiries concerning this matter, feel free to contact this office at (615) 401-7900.

Sincerely,

Barry M. Murphy, CAE
Director

BMM/dlt
Enclosure

GENERAL INSTRUCTION SHEET

1. This report must be completed in proper form (typed or legibly printed), and must be **filed with the Comptroller of the Treasury on or before April 1, 2004. A copy should be retained in your files for future reference.**

2. **ROUND ALL DOLLAR FIGURES TO WHOLE DOLLARS!**

3. **NO SHEET OR SECTION SHOULD BE LEFT BLANK.** If a sheet or section does not apply to your company, indicate by placing the words “**inapplicable**” or “**none.**” **INCOMPLETE REPORTS WILL BE RETURNED!**

4. **FAILURE** to file a complete report will result in a **FORCED ASSESSMENT**. Tennessee Code Annotated, Section 67-5-1317 states:

“The Owner of any such property refusing or failing to file such schedules and statements shall be deemed to have waived the mode and manner of ascertaining the value of such property, and of the distribution or allocation by the Comptroller of the Treasury of such valuation or assessment to the various counties and municipalities of the State of Tennessee for the purposes of county and municipal taxation, and shall not be permitted to be heard in opposition to the valuation fixed upon said property by the Comptroller of the Treasury, nor in opposition to the distribution or allocation of same by the Comptroller of the Treasury to the various counties and municipalities for the purposes aforesaid; and may, at the discretion of the Comptroller of the Treasury, in addition, be liable to a penalty of one hundred dollars (\$100) for each and every day which such owner is delinquent in filing said statement or schedule.”

5. It is necessary for you to furnish the Comptroller of the Treasury certain information pertaining to the company’s organization, legal status, and operation. **Pages 1 & 1A** should be completed very carefully. If a particular statement or question does not apply to your company, place the words “**inapplicable**” or “**none**” in the appropriate blank(s). **Do not leave any of the statements or questions on Pages 1 & 1A blank unless instructed to do so.**

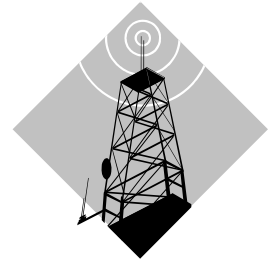
6. The **Balance Sheet** on **Pages 2 & 3**, and the **Income Statement** on **Page 5** should be completed in a manner that fairly reflects the financial position of your company. All financial statements should be in conformity with generally accepted accounting principles. An entry on lines 8, 11, or 12 of the asset side of the Balance Sheet requires a detailed breakdown. **Use the financial pages included in this report. No substitutions.**

7. **Page 6** requires a listing of equipment leased and/or used by your company. Leased equipment refers to personal property obtained through an operating lease. Used property refers to personal property not under a lease agreement and not owned by you but in your possession.

8. **Pages 7 & 7A** require that you give the **Gross Investment & Cash Value** of all Tennessee property, plant, and equipment. You are further required on **Pages 7 & 7A** to break down all Tennessee property, plant, and equipment as to its physical location within the corporate limits or outside corporate limits.

GENERAL INSTRUCTION SHEET
(continued)

9. **Page 8 & 8A** require a breakdown of **Gross Investment & Cash Value** of Tennessee property, plant, and equipment as to county, city, and special school district. Complete a separate sheet for each county, city, and special school district where property is located. The **county sheet** also includes property located in the cities and special school districts within that particular county. The **city sheet** should also include properties of special school districts located within that particular city. The **special school district sheet** should include only that property located within that particular school district.
10. **Page 9** requires a listing of all purchases and sales of Tennessee real property (**including telecommunications towers**) occurring during the year 2003.
11. **Page 10** requires a listing of all real property under construction. This listing will include all real property currently under construction or construction expected to be completed by September 1 of this year. Be sure to include the county and city where located, map reference and property owner, description of improvement, and the construction cost.
12. **NO SHEET OR SECTION SHOULD BE LEFT BLANK.** If a sheet or section does not apply, indicate such in accordance with **Instruction #5** on previous page.
13. **IT IS IMPERATIVE THAT THE AFFIDAVIT PAGE BE SIGNED AND NOTARIZED. IF NOT, THE REPORT WILL BE RETURNED.**
14. **Any additional information, schedules, etc., provided by your company must be submitted on LETTER SIZE PAPER (8.5" x 11").**
15. Please provide the Office of State Assessed Properties with all documents in which an opinion of value has been determined by an appraiser hired by your company, any employee of your company, a public utilities commission or its equivalent, or any other party whose service was contracted by your company for the **past three years**. The documents should be summary in nature and **do not include** state or local appraisals.
16. In an effort to assure property accountability compliance, please provide the Office of State Assessed Properties with documentation supporting entries on the Ad Valorem Tax Report for the following: **gross investment in Tennessee, and net investment in Tennessee**. In other words, show how the numbers are derived. For companies located one hundred percent (100%) in Tennessee, a reference to the Balance Sheet is sufficient.



STATE OF TENNESSEE

2004

AD VALOREM TAX REPORT



EXACT NAME OF COMPANY FILING THIS REPORT

STREET NUMBER, CITY, STATE & ZIP CODE OF COMPANY'S PRINCIPLE OFFICE

STREET NUMBER, CITY, STATE & ZIP CODE OF COMPANY'S PRINCIPLE OFFICE **IN TENNESSEE**

() PHONE () FAX EMAIL

MAIL TO:

COMPTROLLER OF THE TREASURY OFFICE OF STATE ASSESSED PROPERTIES

James K. Polk State Office Building, Suite 1700
505 Deaderick Street

Nashville, Tennessee 37243-0281
(615) 401-7900 FAX (615) 532-8666

osap.osap@state.tn.us

**** THIS REPORT MUST BE FILED WITH THIS OFFICE BY APRIL 1, 2004****

1. Company name _____
 2. Principal office location _____
 3. Is company _____ **INDIVIDUAL?** _____ **PARTNERSHIP?** _____ **CORPORATION?**
_____ **COOPERATIVE?** _____ **OTHER?**
 4. If a **CORPORATION** or **OTHER** similar enterprise, supply the following information:
Under laws of what state organized _____; Date organized _____
 5. Name & address of **PRESIDENT, OWNER, OR PARTNER** _____

Name

Position/Title

Number & Street

City, State & Zip
 6. Name & address of **GENERAL MANAGER** _____

Name

Number & Street

City, State & Zip
 7. GROSS Investment in SYSTEM plant and property December 31, 2003 \$ _____
 8. NET Investment in SYSTEM plant and property December 31, 2003 \$ _____
 9. SYSTEM GROSS Revenue (Income) for year ended December 31, 2003 \$ _____
 10. SYSTEM NET OPERATING Revenue (Income) for year ended
December 31, 2003 \$ _____
 11. Amount of LOANS FROM FEDERAL AGENCIES, if any \$ _____
 12. Indicate stock & debt of company:

	Amount Authorized	No. of Shares or Amount Issued	Book or Per Value	Market or Cash Value
Preferred Stock	_____	_____	_____	_____
Common Stock	_____	_____	_____	_____
Bonds	_____	_____	_____	_____
Other Long-Term Debts	_____	_____	_____	_____

 13. State surplus at beginning of 2003 \$ _____ ; end of 2003 \$ _____
 14. State amount of dividends paid for the year 2003: Preferred \$ _____ Common \$ _____
 15. State exact dollar amount of FEDERAL INCOME TAX ACTUALLY PAID OR OWED FOR 2003
as reported on your Federal Income Tax Return \$ _____
 16. State ACTUAL CASH or MARKET VALUE of all Tennessee plant and property as of
January 1, 2004 \$ _____

17. State NET additions (additions less retirements) to Tennessee plant and property for:
2002 \$ _____ 2003 \$ _____
18. Total number of subscribers in Tennessee _____
19. Does your company operate solely (100%) in Tennessee? _____ YES _____ NO
If you checked "YES" it will not be necessary to complete questions 20 - 27.
If you checked "NO" **you must** complete questions 20 - 27.
20. GROSS Investment in Tennessee plant and property December 31, 2003 \$ _____
21. Net Investment in Tennessee plant and property December 31, 2003 \$ _____
22. TENNESSEE GROSS Revenue (Income) for year ended December 31, 2003 \$ _____
23. TENNESSEE NET OPERATING Revenue (Income) for year ended December 31, 2003 \$ _____
24. Percent of TENNESSEE GROSS Investment as compared to SYSTEM GROSS Investment in plant and property December 31, 2003 _____ %
25. Percent of TENNESSEE NET Investment as compared to SYSTEM NET Investment in plant and property December 31, 2003 _____ %
26. Percent of TENNESSEE GROSS Revenue (Income) as compared to SYSTEM GROSS Revenue (Income) for year ended December 31, 2003 _____ %
27. OPERATING Revenue (Income) for year ended December 31, 2003 _____ %
28. Does your company or its parent holding company file the following? **Check all that apply:**
- _____ a. SEC Form 10-K
_____ b. Annual report to stockholders
_____ c. FERC Form 2

File one copy of each of the items checked in item 28 with the Comptroller of the Treasury, Office of State Assessed Properties.

29. What was the date of your last rate case? _____ Was the case heard by a state PSC or a federal entity? _____ What was the return on equity granted? _____ %
30. Special questions regarding this report should be directed to:

NAME: _____

TITLE: _____

ADDRESS: _____

CITY, STATE & ZIP: _____

PHONE NUMBER: _____

FAX NUMBER: _____

BALANCE SHEET
ASSETS

		AS OF DECEMBER 31	
		<u>2003</u>	<u>2002</u>
Item	<u>Fixed Assets</u>		
1.	Utility Plant in Service	\$	\$
2.	Plant Under Construction		
3.	Property Held for Future Use		
4.	Plant Acquisition Adjustment		
5.	Total Fixed Assets		
6.	LESS Depreciation & Amortization Reserve		
7.	Net Fixed Assets	\$	\$
	<u>Other Property & Investments</u>		
*8.	Non-Utility Property	\$	\$
9.	LESS Accumulated Depreciation		
10.	Net Non-Utility Property		
*11.	INVESTMENT IN AFFILIATED COMPANIES		
*12.	OTHER INVESTMENTS		
13.	Miscellaneous Physical Property		
14.	Sinking Funds		
15.	Other Fund Accounts		
16.	Total Other Property & Investments	\$	\$
	<u>Current Assets</u>		
17.	Cash	\$	\$
18.	Special Cash Deposits		
19.	Working Funds		
20.	Temporary Cash Investments		
21.	Notes Receivable from Affiliated Companies		
22.	Other Notes Receivable		
23.	Due from Customers & Agent - Net		
24.	Accounts Receivable from Affiliated Companies Net		
25.	Other Accounts Receivable - Net		
26.	Interest & Dividends Receivable		
27.	Pre-payments		
28.	MATERIALS & SUPPLIES		
29.	Liquefied Natural Gas Stored		
30.	Subscriptions to Security Issues		
31.	Other Current Assets		
32.	Total Current Assets	\$	\$
	<u>Deferred Charges</u>		
33.	Discount on Long-Term Debt	\$	\$
34.	Extraordinary Maintenance & Retirements		
35.	Clearing Accounts		
36.	Other Deferred Charges		
37.	Total Deferred Charges	\$	\$
38.	TOTAL ASSETS	\$	\$

*GIVE A DETAILED BREAKDOWN AND DESCRIPTION OF THIS TYPE OF PROPERTY INVESTMENT.

BALANCE SHEET
LIABILITIES & OTHER CREDITS

		AS OF DECEMBER 31	
		<u>2003</u>	<u>2002</u>
Item	<u>Capital Stock & Retained Earnings</u>		
1.	Common Capital Stock Outstanding	\$	\$
2.	Preferred Capital Stock Outstanding		
3.	Premiums on Capital Stock		
4.	Other Capital Liability Accounts		
5.	Proprietor's Capital		
6.	Other Capital		
7.	Retained Earnings Reserved		
8.	Unappropriated Retained Earnings		
9.	LESS Discount on Capital Stock		
10.	LESS Capital Stock Expense		
11.	Total Capital Stock & Retained Earnings	\$	\$
	<u>Long-Term Debt</u>		
12.	Funded Debt Outstanding	\$	\$
13.	Receivers Certificates		
14.	Advances from Affiliated Companies		
15.	Other Long-Term Debt(s)		
16.	Total Long-Term Debt(s)	\$	\$
	<u>Current & Accrued Liabilities</u>		
17.	Notes Payable to Affiliated Companies	\$	\$
18.	Other Notes Payable		
19.	Accounts Payable to Affiliated Companies		
20.	Other Accounts Payable		
21.	Customers Deposits		
22.	Matured Interest & Dividends		
23.	Matured Long-Term Debts(s)		
24.	Advance Billing & Payments		
25.	Taxes Accrued		
26.	Unmatured Interest, Dividends, & Rents Accrued		
27.	Refunds Due Customers		
28.	Other Current Liabilities		
29.	Total Current & Accrued Liabilities	\$	\$
	<u>Deferred Credits & Reserves</u>		
30.	Premium on Long-Term Debt	\$	\$
31.	Insurance Reserve		
32.	Provident Reserve		
33.	Amortization Reserve		
34.	Employment Stabilization Reserve		
35.	Other Deferred Credits & Reserves		
36.	Accumulated Deferred Income Taxes		
37.	Total Deferred Credits & Reserves	\$	\$
	<u>Contributions in Aid of Construction</u>		
38.	Contributions in Aid of Construction	\$	\$
39.	TOTAL LIABILITIES & OTHER CREDITS	\$	\$

LONG-TERM DEBT

Mortgages, Bonds, Promissory Notes, & Miscellaneous Long-Term Debt

Date of Issue	Date of Maturity	Description: (Bonds, Notes, or Other Instrument)	Beginning of Year Balance	Principal Paid During Year	*End of Year Balance	Interest Rate (%)	for Year Amount	Leave This Column Blank
			\$	\$	\$		\$	
TOTALS			\$	\$	\$	*	\$	

INCOME STATEMENT

		As of December 31	
		<u>2003</u>	<u>2002</u>
Item	<u>Operating Revenue</u>		
1.	Residential Sales	\$	\$
2.	Commercial Sales		
3.	Industrial Sales		
4.	Municipal Sales		
5.	Other Miscellaneous Revenue & Sales		
6.	Total Operating Revenue	\$	\$
	<u>Operating Expense</u>		
7.	Production Expense	\$	\$
8.	Purchased Gas		
9.	Transmission Expense		
10.	Distribution Expense		
11.	Storage Expense		
12.	Customer Accounting & Collection Expense		
13.	Sales Expense		
14.	Administrative & General Expense		
15.	Operating Taxes: State, County & Municipal		
16.	Operating Taxes: Federal Income Tax		
17.	Operating Taxes: Federal Other Taxes		
18.	Depreciation Expense		
19.	Amortization Expense		
20.	Other Operating Expense		
21.	Total Operating Expense	\$	\$
22.	NET OPERATING INCOME	\$	\$
	<u>Other Income</u>		
23.	Dividend Income	\$	\$
24.	Allowance for Funds Used During Construction (AFUDC)		
	LESS: Federal Income Taxes on AFUDC		
25.	Other Interest Income		
26.	Total Interest Income		
27.	Income from Non-Operating Property		
28.	Miscellaneous Income		
29.	Total Other Income	\$	\$
	<u>Miscellaneous Deductions from Income</u>		
30.	Miscellaneous Income Charges	\$	\$
31.	Federal Income Taxes/Non-Operating		
32.	Other Non-Operating Taxes		
33.	Total Miscellaneous Deductions		
34.	Net Other Income		
35.	Gross Income	\$	\$
	<u>Interest & Other Deductions</u>		
36.	Interest on Funded Debt	\$	\$
37.	Other Interest Deductions		
38.	Amortization of Discount on Long-Term Debt		
39.	Release of Premium on Long-Term Debt-Credit		
40.	Other Fixed Charges		
41.	Total Interest & Other Deductions		
42.	Net Income Before Extraordinary Items	\$	\$
	<u>Extraordinary & Delayed Items</u>		
43.	Extraordinary & Delayed Items	\$	\$
44.	Net Income to Retained Earnings	\$	\$

LEASED EQUIPMENT

This schedule should include all operating equipment located in Tennessee that is leased or used by your company.

Type of Equipment	No. of Units	Total Annual Amount of Rent	Age of Units	Annual Depreciation Rate	Lease Expiration Date	Owner	<u>Tax Liability</u> Lessor or Lessee	Original Cost	Accumulated Depreciation	Depreciated Cost	Location (County & City)
		\$						\$	\$	\$	

TENNESSEE PROPERTY

December 31, 2003

GAS DISTRIBUTION SYSTEM

	Gross Investment Within Corporate Limits	Gross Investment Outside Corporate Limits	Gross Investment Total	Cash Value Jan. 1, 2004
Meters	\$	\$	\$	\$
Service Lines				
Mains by Size & Kind:				
House Regulators				
Measuring & Regulating Equipment				
Meter Installations				
Other Distribution Equipment				
Total Investment	\$	\$	\$	XXXXXXXXXXXX
Total Cash Value 1/1/04	\$	\$	XXXXXXXXXXXX	\$

GAS PLANT EQUIPMENT

Retorts	\$	\$	\$	\$
Benches				
Generator				
Holders				
Other Gas Plant Equipment				
Total Investment	\$	\$	\$	XXXXXXXXXXXX
Total Cash Value 1/1/04	\$	\$	XXXXXXXXXXXX	\$

Total gross investment in
furniture, fixtures, equip-
ment, automobiles,
materials & supplies, &
other general equipment.

\$	\$	\$	\$
----	----	----	----

Total cash value 1/1/04
of above furniture, etc.

\$	\$	XXXXXXXXXXXX	\$
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CONSTRUCTION WORK IN PROGRESS

Personal @ 15%	\$	\$	\$	\$
Real @ 100%	\$	\$	\$	\$

TENNESSEE PROPERTY
(Continued)

REAL ESTATE

A. Land:

Acres	Location	Year Acquired	Purchased From	Deed Book	Page No.	Gross Investment	Cash Value Jan. 1, 2004
						\$	\$
Total Land						<u>\$</u>	<u>\$</u>

B. Structures:

Kind & Type of Structure	Location	Year Constructed/Acquired	Gross Investment	Cash Value Jan. 1, 2004
			\$	\$
Total Structures			<u>\$</u>	<u>\$</u>
Total Real Estate/Tennessee			<u>\$</u>	<u>\$</u>
Total All Property/Tennessee			<u>\$</u>	<u>\$</u>

	Within Corporate Limits	Outside Corporate Limits	Total
No. Meters			
No. Miles of Service Lines			
No. Miles of Main by Size and Kind			
Size:			
No. Customers			

PROPERTY SHEET

Note: One sheet to be completed for each county, city, and special school district where property is located.

Name of county, city, or special school district	County
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GAS DISTRIBUTION SYSTEM

	Gross Investment Within Corporate Limits	Gross Investment Outside Corporate Limits	Gross Investment Total	Cash Value Jan. 1, 2004
Meters	\$ _____	\$ _____	\$ _____	\$ _____
Service Lines	_____	_____	_____	_____
Mains by Size & Kind:	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
House Regulators	_____	_____	_____	_____
Measuring & Regulating Equipment	_____	_____	_____	_____
Meter Installations	_____	_____	_____	_____
Other Distribution Equipment	_____	_____	_____	_____
Total Investment	\$ _____	\$ _____	\$ _____	XXXXXXXXXXXX
Total Cash Value 1/1/04	\$ _____	\$ _____	XXXXXXXXXXXX	\$ _____

GAS PLANT EQUIPMENT

Retorts	\$ _____	\$ _____	\$ _____	\$ _____
Benches	_____	_____	_____	_____
Generators	_____	_____	_____	_____
Holders	_____	_____	_____	_____
Other Gas Plant Equipment	_____	_____	_____	_____
Total Investment	\$ _____	\$ _____	\$ _____	XXXXXXXXXXXX
Total Cash Value 1/1/04	\$ _____	\$ _____	XXXXXXXXXXXX	\$ _____

Total gross investment in furniture, fixtures, equip- ment, automobiles, <u>materials & supplies</u> , & other general equipment.	\$ _____	\$ _____	\$ _____	XXXXXXXXXXXX
Total cash value 1/1/04 of above furniture, etc.	\$ _____	\$ _____	XXXXXXXXXXXX	\$ _____

CONSTRUCTION WORK IN PROGRESS (GROSS COST)

Personal @ 15%	\$ _____	\$ _____	\$ _____	\$ _____
Real @ 100%	\$ _____	\$ _____	\$ _____	\$ _____

REAL ESTATE**A. Land:**

Acres	Location	Year Acquired	Purchased From	Deed Book	Page No.	Gross Investment	Cash Value Jan. 1, 2004
						\$	\$
Total Land						<u>\$</u>	<u>\$</u>

B. Structures:

Kind & Type of Structure	Location	Year Constructed/Acquire d	Gross Investment	Cash Value Jan. 1, 2004
			\$	\$
Total Structures			<u>\$</u>	<u>\$</u>
Total Real Estate/Tennessee			<u>\$</u>	<u>\$</u>
Total All Property/Tennessee			<u>\$</u>	<u>\$</u>

	Within Corporate Limits	Outside Corporate Limits	Total
No. Meters			
No. Miles of Service Lines			
No. Miles of Main by Size and Kind			
Size:			
No. Customers			

PURCHASES AND SALES OF TENNESSEE PROPERTY

List all purchases and sales of Tennessee real property (including Telecommunications Towers) that occurred during the year 2003. Give all applicable information for each transaction separately. (You may copy pages as needed) **Please attach a copy of the warranty deed or sales contract.**

PURCHASES**Date of Purchase:**

County / City:

Assessor's Tax Map & Parcel Number:

Purchase Price:

Physical Address:

Description of property:

Grantor (seller):

Type of Improvement:

SALES**Date of Sale:**

County / City:

Assessor's Tax Map & Parcel Number:

Sale Price:

Physical Address:

Description of Property:

Grantee (buyer):

Type of Improvement:

REAL PROPERTY UNDER CONSTRUCTION

Tennessee Code Annotated 67-5-503 provides that, “if, after January 1 and before September 1 of any year, an improvement or new building is completed and ready for use or occupancy... the assessor of property shall make or correct the assessment of such property, on the basis of the value of the improvement at the time of its completion...”

List all real properties under construction or properties that **will be** completed by September 1, 2004.

[illegible]

AFFIDAVIT

STATE OF _____)

COUNTY OF _____)

I, _____, being the OWNER, PRESIDENT,
SECRETARY, AND /OR PARTNER OF _____,

do hereby swear and affirm that the foregoing Ad Valorem Tax Report for the year
two thousand four has been prepared from only the original books, papers, and
records of said respondent under my direction in accordance with Tennessee
Code Annotated, Section 67-5-1316, and is true and correct to the best of my
knowledge and belief.

FURTHER THE AFFIANT SAITH NOT.

NAME

OFFICIAL CAPACITY

Sworn to and subscribed before me on this the _____ day of
_____, 2004.

NOTARY PUBLIC

My Commission Expires: _____